



Oxford Firefighters Association, Inc.  
PO Box 606  
North Oxford, MA 01537

## BY-LAWS OF THE OXFORD FIREFIGHTERS ASSOCIATION

### Article 1

Name: The name of the Association shall be Oxford Firefighters Association, *Incorporated*.

### Article 2

Membership: It is not compulsory for Firefighters to join the Oxford Firefighters Association. The following are eligible for membership into the Oxford Firefighters Association: All regular, auxiliary, and retired firefighters of the Oxford Fire Department. Any new member must apply in writing, a request to join the Oxford Firefighters Association. Applicant's names will be submitted to the Association members for final approval.

*The grade of ASSOCIATE MEMBER shall be established for interested groups or individuals who seek to support and further the goals of the Oxford Firefighters Association. As with the case of full MEMBERS, interested parties must apply in writing, and all names will be submitted to the Association members for final approval.*

*Associate Members shall not be allowed to hold any officers' position, or vote on disbursement of funds. If so desired, Associate Members may serve on one or more committees, and participate in non-financial votes, including annual election of officers.*

### Article 3-A

Monthly Donation: *(stricken in entirety.)*

#### Article 3-B

##### Dues:

Dues for the Oxford Firefighters Association shall be *\$20.00* per year for full members, and *\$10.00* per year for Associate Members. All dues are payable on or before the March meeting. Membership to run from January 1<sup>st</sup> to December 31<sup>st</sup> of same year. Members delinquent in paying dues shall be placed on inactive status until the following January at which time they can be reactivated by payment of current dues. Limit of inactive membership shall be one year after which the member must be voted in for membership. Association members in good standing shall receive membership identification and be eligible for all benefits that the membership shall determine. (This article changed and accepted September 10, 1987.)

#### Article 3-C

##### Hardships:

Any hardship arrived in regard to article 3-B shall be presented before a board of 3 members in good standing, appointed by the President for viewing.

#### Article 3-D

Attendance Prize: *(stricken in entirety.)*

#### Article 4

##### Officers:

The officers of the Association shall consist of President, Vice-President, Secretary, and Treasurer.

#### Article 5

##### Election of

##### Officers:

All Officers shall be elected for a two year term by a majority vote of the Association members present. Election of officers will be held in June, with the Vice-President automatically becoming President. If the Vice-President does not wish to become President, then nominations for President will be accepted from the floor. Vice-President, Secretary, and Treasurer will be nominated and elected from the Association members present. *Per Article 2, Associate Members shall not be allowed to hold an officers position.*

#### Article 6

##### President:

It shall be the duty of the President to preside at all meetings of the Association, and to appoint all committees of the Association. If for any reason a member appointed to a committee cannot perform reasonable

service, it shall be the duty of such member to notify the President that he cannot serve so the President may appoint members on committees that can and will serve.

Article 7

Vice –President: It shall be the duty of the Vice-President to assist the President in any undertaking the President requires. He shall also carry out the duties of the President in the case of absence or incapacity of the President.

Article 8

Secretary: It shall be the duty of the Secretary to keep a record of all meetings and activities of the Association, and to prepare and post all notices to members as provided in these by-laws.

Article 9

Treasurer: It shall be the duty of the Treasurer to collect dues, receive all monies and keep a record of same, and to disperse all monies by order of the President with the approval of the majority of the Association members present. *Per Article 2, Associate Members shall not be allowed to vote on matters involving disbursement of funds.*

Article 10

Committees: It shall be the duty of any committee which the President shall appoint to consider and discuss the matters relative to their appointment, and regularly make reports and recommendations to the President and Association members for discussion and vote. Any committees appointed shall not have less than 3 members, and not more than 5.

Article 10-A

Committee

Appointments: Any Member *and/or Associate Member* appointed to a committee shall be a paid member and in good standing in the Oxford Firefighters Association. (This article added and accepted September 10, 1987.)

Article 11

Vacancies: In case of vacancies in the officers of the Association, the Association members shall fill such vacancies by majority vote until the next annual election.

Article 12

Quorum:

A quorum of one-third of the membership must be present before a vote can be taken on any matter brought to the floor for discussion. (This article changed and accepted November 13, 1991.)

Article 13

Meetings:

Association meetings will be held once per month, *unless special circumstances necessitate otherwise and are voted on by a majority of Association Members present. Meeting dates/times/locations will be established at the convenience of the membership, and may be adjusted from time to time in order to minimize scheduling conflicts. In all cases, sufficient time (at least one week) will be required to provided proper notice to the membership in the event of any change to the monthly meeting schedule.*

No meeting may be held unless there is a quorum present, excluding the President.

The Officers of the Association can at any time call for a Special Meeting provided proper notice has been given to the membership (at least 48 hours).

No money in excess of \$50.00 may be spent unless authorized by a majority of Association members present.

All Association matters will be brought before the floor for discussion and possible vote.

Every member may voice his or her opinion on any matter as long as it is done in an orderly manner.

On matters of particular controversy requiring considerable debate, the President may, at his discretion, limit the length of time of each speaker so others may speak on the subject.

Article 14

Death Benefit:

The Association will provide *up to a \$50.00* floral arrangement or a contribution of *up to \$50.00* to a designated charitable organization. This benefit is provided for members of the Association and immediate family consisting of wife, children, mother, father, sister and brother. This benefit also applies to past members of the Fire Department, with a minimum of two years service. (This article changed and accepted September 10, 1987.)

Article 15  
Changes or  
Amendments:

Any change or amendment to any by-law must first be brought before the floor for debate, then it must be placed into writing and posted on the bulletin board at least three weeks before the next regular meeting at which a vote will be taken on the proposed change or amendment.

Article 16  
Service  
Recognition:

Any member in good standing of the Oxford Firefighters Association with a minimum of 5 years service to the Fire Department or the Oxford Firefighters Association upon leaving the membership shall be recognized in this manner, a plaque with appropriate wording will be presented to the past member at a meeting or otherwise suitable occasion. This award is to be presented on a one-time basis unless otherwise agreed upon by a majority of the Association members present.

Article 17  
Life Membership:

Any retired member in good standing with 20 years continuous membership to the Oxford Fire Department or Oxford Firefighters Association shall automatically receive a paid lifetime membership to the Oxford Firefighters Association.

Article 18  
By-Law  
Committee:

The By-Law Committee shall review the Association by-laws every 5 years to determine and suggest any changes or amendments to the Association's by-laws.

*Italicized text represents changes proposed and accepted at the January 2005 monthly meeting.*